



# City of Bowie Athletic Facilities Allocation and Use Guidelines



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## **Outdoor Athletic Facility Information and Regulations**

Thank you for your interest in reserving outdoors facilities that are managed by the City of Bowie Department of Recreation and Parks. Please read and review these procedures with your group. If you have any questions or concerns, please contact Sheri Beach, Park Operations Manager.

### ***Definitions***

***Adult:*** Applicants who represent adult organizations.

***Applicant:*** All individuals, and individuals representing groups or organizations, requesting athletic facilities.

***Department:*** City of Bowie Department of Recreation and Parks.

***Nonprofit Status:*** Applicants who have submitted 501(c)(3) nonprofit status documentation from the IRS to the Department.

***One-Time User Applicant:*** All Applicants, who are not Seasonal Applicants, who are requesting athletic facilities for one-day events, special events, long-term practice.

***Seasonal Applicant:*** Applicants who are requesting long-term or seasonal use of athletic facilities, e.g. youth sports leagues, adult leagues, or sports organizations.

***Youth:*** Applicants who represent youth organizations.

### ***Tiers of Service:***

Community youth sports leagues will be placed into the following tiers, prioritizing use:

#### ***Tier 1 – City of Bowie Resident Youth Leagues***

- Leagues must meet 60% City residency. Proof of residency required. Must provide rosters complete with names and addresses.

#### ***Tier 2 – City of Bowie Resident Adult Leagues***

- Leagues must meet 60% City residency. Proof of residency required. Must provide rosters complete with names and addresses.

#### ***Tier 3 – Non-Resident Youth Leagues***

#### ***Tier 4 – Non-Resident Adult Leagues***

## ***User Requirements***

All Applicants must be at least 21 years of age.

Resident leagues must require that all team rosters have a minimum of 60% of players residing in the City of Bowie. Programs that participate in travel leagues that play against teams from other jurisdictions may play home games at Department facilities, provided that the home team plays half or more of its games in City of Bowie. Department facilities must have at least one City of Bowie team playing (except for Department-approved programs, tournaments or leagues).

The Department complies with Americans with Disabilities Act (ADA) regulations and requires that all facility users comply with ADA regulations.

Applicants agree to comply with and enforce the policies included in this document and the “Rules and Regulations for City of Bowie Parks” from Chapter 17 of the City of Bowie Code. The applicant’s responsibility extends to participants, officials and spectators. Please see the City of Bowie Code for penalties or violations of these sections.

## ***Conditions of use***

All Department fields are by permit use only; any individuals participating in organized group activity must hold a permit for the field space, or will be required to leave the field.

According to House Bill 858, concerning concussions, all permit holders must review concussion information as provided by the Department at <https://www.cityofbowie.org/DocumentCenter/View/1947>. The Department strongly recommends that every permit holder take online concussion training courses as provided by the Centers for Disease Control and Prevention at <http://www.cdc.gov/concussion/>

Each organization or individual will be held responsible for compliance with the following policies. Misuse of a park or failure by the organization or individual to comply with the following regulations, is cause for revocation or denial of existing permits and/or future applications.

- No league or tournament play may start before 8 AM.
- No game announcing or playing music unless approved and stated on permit.
- Do not overcrowd fields by scheduling multiple team practices, allow distance between teams, and rotate drills to reduce excessive damage to one area.
- No metal cleats are allowed on any park facility, unless previous approval is granted by Park Operations Manager.
- Users must call the *Field Status Line* or visit <https://www.cityofbowie.org/749/Ball-Field-Status> before using a facility and will be held responsible for damage to closed facilities.
- A responsible adult must be present at all times. The permit holder is responsible for supervision and control of all participants, officials and spectators, and for any property damage during facility use.
- Glass containers are prohibited.
- Use of personal charcoal or propane grills is prohibited.
- Smoking is prohibited in all city parks.
- Soliciting or loitering is prohibited.

- Interference with employee and volunteer duties is prohibited by law.
- Inappropriate or indecent language, conduct and/or harassment are prohibited.
- Use of illegal drugs, intoxicants and weapons are prohibited by law.
- Driving or parking on field areas are prohibited.
- Alteration, defacement or installation of equipment and property is prohibited (e.g. lining fields, marking basketball hoops).
- All pets must be leashed and monitored at all times.
- Any conduct that may jeopardize the safety of others, or of the individual or group in question, is prohibited.
- Full compliance with the Rules and Regulations for City of Bowie Parks is required.

***Trash Regulations***

The permit holder is responsible for removing all trash (paper, cans, bottles, athletic tape, etc.) deposited before, during and immediately after facility use, and for transporting excessive trash off-site. This is essential for the Department to ensure its level of facility maintenance. A trash pick-up/removal fee will be charged to the permit holder for excessive trash removal after facility use.

***Parking***

The permit holder is responsible to ensure participants park in appropriate parking spaces.

***Alcoholic Beverages***

Alcoholic beverages are not permitted in Department parks. Permits for special activities may waive this restriction at the sole discretion of the Department. This waiver does not negate the permit holder’s responsibility to conform to all rules and regulations of the Prince George’s County Liquor Board. Permit holders are responsible for their participants, officials and spectators.

***Heat Advisory***

The Division of Parks and Recreation may require that activities be curtailed or canceled when the heat and humidity are such that participants in vigorous activity for prolonged periods could be dangerous. When weather conditions present a threat to the safety of participants and spectators, play must be suspended.

***Facility Maintenance***

The Parks and Grounds Division strives to provide a level of service that includes regular mowing, infield preparation and field lining of all fields in City of Bowie parks. Unless there is a written agreement with the Department, no individual or organization may make any alterations, install equipment, prepare a facility for play, or make attempts to maintain a City Park facility. Users may prepare for play Board of Education fields and M-NCPPC fields for play. The City of Bowie will NOT prepare any Board of Education or M-NCPPC fields for play.

The permit holder must return the facility to its original condition, except for normal wear, including trash removal.

Managers, game officials and program coordinators should thoroughly inspect the permitted facility for safe conditions before each use. Any unsafe conditions must be reported to the Department immediately.

### ***Concessions***

To operate concessions, a written request must be submitted to the Department. Provide a complete description, including set-up requirements and items for sale (some special food items require additional permits from Prince Georges County Health Department). If the request is approved, a specific space for the concessions will be assigned; running concessions from any other space is prohibited, unless approved by the Park Operations Manager. Permit holders must have written approval from the Department to operate concessions

### **Outdoor Athletic Facility Reservation Procedures**

The demand for City of Bowie fields is great and is growing every year. It is imperative that each Applicant request fields that they need to accommodate their programs. After reviewing the initial permit, applicants may return fields, dates, and/or times that will not be used. Once the final permit is issued, the permit holder will be required to pay for the fields, regardless of their future use. Refunds will be issued when fields are snow covered and the City of Bowie has closed the fields. Refunds will not be issued if an Applicant does not use the field, but fails to notify the Department 48 hours prior to usage.

### ***Seasonal Applicants***

- Submit the *Application for Field Usage* by the deadlines stated in the *Submission Deadlines*.
- The Applicant will receive the initial permit from the Park Operations Manager.
- The Applicant should review the initial permit and contact the Supervisor, Permit Management, with any additions, deletions, or changes by the adjustment deadline.
- The Applicant must submit payment by the *Payment Deadlines* or the Applicant forfeits their rights to the fields.

### ***One-Time User Applicants***

- Submit the *Application for Field Usage* to the Park Operations Manager.
- Can only apply after initial permitting assignments for seasonal applicants.
- The applicant will be contacted or will be sent the initial permit for review.
- Once the Applicant approves the initial permit, payment is due.
- The final permit will be issued only after payment has been received; an initial permit with payment due does not qualify as a final permit.

**Seasonal Applicant Deadlines**

Seasonal Applicants must submit the *Application for Field Usage* by mail, email, fax, or in person. The submission deadlines are as follows:

<b>Activity Date Range</b>	<b>Submission Deadline</b>	<b>Permit Issuance Deadline</b>	<b>Payment Deadline</b>
March 1 – July 31	November 15	December 15	January 15
August 1 – November 30	June 21	July 15	July 31
December 1 – March 1	October 15	November 15	November 30

All other requests by One-Time User Applicants are reviewed on a first-come, first-served basis and may be submitted in writing, by phone, email, fax, or in person. One-Time User requests may take up to 7 days to process

**Athletic Facility Availability**

<b>Facility Type</b>	<b>Opening and Closing Dates (weather permitting)</b>
Grass Multipurpose (without lights)	March 1 – November 15
Baseball Fields (without lights)	March 15 – November 15
Grass Multipurpose (with lights)	March 1 – November 30
Baseball Fields (with lights)	March 15 – November 30
Bermuda Grass Fields	April 15- June 15 and August 15 - November 15

*\*Closed for overseeding mid September- mid October. Dates may vary by field*

Artificial Turf Multipurpose	Year-round
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Grass multipurpose and baseball/softball fields recovery period, November – March.

The Department reserves the right to adjust field opening and closure for renovation or repair. This includes field closures of up to eighteen (18) months to complete a renovation.

Traditional sports seasons have priority; spring (baseball, softball, lacrosse), fall (soccer, football).

Past history, previous allocations/use of fields, timely payments, prompt return of requests for information and compliance with established User Requirements will be taken into consideration.

Assigned field use may be verified by athletic staff. If an allocated field(s) is not used three times by the designated organization, Park Operations reserves the right to reassign and adjust field allocations accordingly. Organizations will be notified prior to reassignment.

### ***Permit Cancellation***

Any permit holders reported to the Department for improper facility use, inconsistent with the policies listed herein, will have their permits suspended indefinitely. The Department reserves the right to deny, place on probation, or cancel any permit for any reasonable cause or violation of the policies and procedures listed herein. Every attempt will be made to communicate any action and provide sufficient notice of any suspension or cancellation to the permit holder.

### ***Light Regulations***

Church Road lights may only be activated for a period 90 days beginning September 1 and must cease use no later than 10:00 p.m. **NO EXCEPTIONS**

Lights on all other fields will only extend 15 minutes past the permit time. Lights will only be turned on for permitted user. **NO EXCEPTIONS**

*The Department reserves the right to adjust the light schedule as necessary to cover unusual circumstances.*

### ***Facility Status Line***

For City fields, permit holders and facility users must call the status line 301-262-6200 or check the City website prior to facility use.

If baseball/softball field status is “outfield practice only”, permit holders may not use the infields. Permit holders will be held financially responsible for any damage due to failure comply with published field status

### ***Fee Schedule***

The fee schedule provides partial cost recovery to the City of providing athletic fields, such as maintenance, utilities, and staffing.

Facility reservation fees are nonrefundable.

Applications submitted after the submission deadlines require seven (7) days to process. Failure to provide on-time payment will result in permit cancellation.

No subleasing of fields is allowed under any circumstance. Subleasing of fields will result in revocation of all permits indefinitely.

Any joint use activity to include working with a high school team for a clinic or practice requires a special use permit.

All Applicants permitted facility space by the Department will be charged reservation fees as follow (fees are subject to change):



## **CITY GRASS FIELDS**

### YOUTH TEAM FEES:

Resident Team per Season*	No charge
Non-Resident Team per Season	\$200.00

\*Team must meet 60% City residency. Proof of residency required.

### ADULT LEAGUE FEES:

Adult Team Fee (Fee per team playing in league)	\$200.00
Alcohol Permit per team fee*	\$100.00

\* All Teams participating in a “Beer League” will be required to pay an alcohol permit team fee. “Dry” leagues will be excluded from the Alcohol Permit team fees.

### Tournament/Camps/Clinic - Daily Field Fees (Grass Fields):

Resident, Youth, Non-Profit	\$ 75.00
Non-Resident, Youth, Non-Profit	\$150.00
Non-Specified/Open Rental	\$600.00
<i>Tournaments – Custodial fee (per park)</i>	\$200.00
Security Fee (large events as needed)	\$70.00 per hour

### Softball/Baseball Weekend tournament infield maintenance- per field

3+ fields per park; not available for individual fields	\$150.00 per field
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Limited to dragging infields one time in the morning

Organizations requesting tournaments, camps, or clinics must make payment of the total permit fee a minimum of **90 days prior** to the event date. Failure to make payment by deadline will result in loss of pending permit and cancellation of the event.

**MURTAGH 1 & WHITEMARSH PRIMARY FIELD (SYNTHETIC TURF)**

**FIELD USAGE FEES**

Resident, Youth, Non-Profit – Hourly	\$15
Non-Resident, Youth, Non-Profit – Hourly	\$125
Adult/Open Rentals – Hourly	\$200

“Resident” refers to a youth team that meets 60% City of Bowie residency. Proof of residency must be established prior to obtaining resident discount.

Organizations requesting use of Muragh 1 must make payment in full at time of permit issuance. Permits will not be issued without payment received.

All synthetic turf field fees are non-refundable.

Failure to pay fees will result in cancellation of your permit and denial of permit in subsequent seasons

All athletic field fees are non-refundable.

*Additional fees may apply for extra services provided by the Department (extra lining/maintenance).*

All Applications for Fields must be submitted via fax, mail, email, or in person to:

Sheri Beach, CPRP  
Park Operations Manager  
15901 Excalibur Rd.  
Bowie, MD 20716  
(301) 809-3086 office  
(240) 508-1405 cell

Bryan Hagin  
Park Operations Assistant Manager  
15901 Excalibur Rd.  
Bowie, MD 20716  
(240) 544-5602 office  
(301) 789-3083 cell

# Important Mitchellville Fields Change!!!

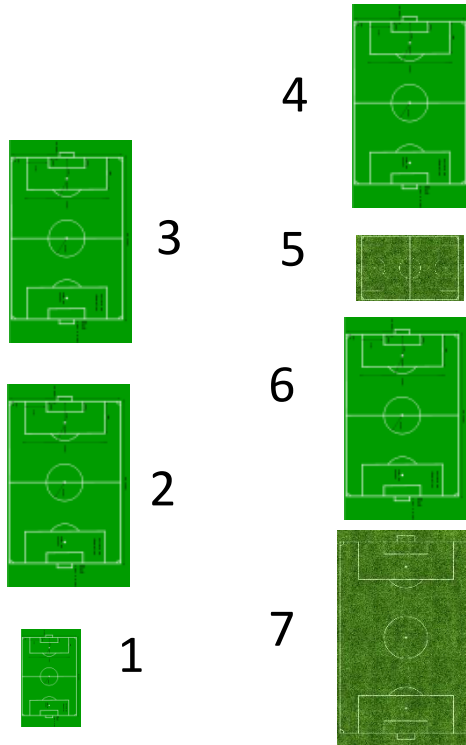
The numbering system for Mitchellville Fields will change effective June 1, 2018

As you pull into Mitchellville complex, the left side used to be ordered from front to back 3, 4, 5. They will now be 1, 2, 3.

The right side used to be ordered from front to back 1, 2, 6, 7. They will now be 7, 6, 5, 4.

The complex will be set up as follows:

As with any change, there will be a bit of a learning curve. Please advise parents and players of the change.



New field #	Old Field #	Sport
1	3	Small lacrosse
2	4	Boy's Lacrosse
3	5	Girl's Lacrosse
4	7	Girl's Lacrosse
5	6	Small soccer
6	2	Boy's Lacrosse
7	1	Soccer/Boy's Lacrosse

**ALLOCATIONS OUTDOOR REQUEST FORM**

**CITY OF BOWIE FIELDS**

**ORGANIZATION NAME:** \_\_\_\_\_

**PRIMARY CONTACT:** \_\_\_\_\_ **ALTERNATE CONTACT:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**E-MAIL:** \_\_\_\_\_

FIELD NAME	FIELD WITH LIGHTS	EST. NUMBER TEAMS USING FIELD	TEAM TYPE (SELECT, COUNTY OR CLUB)	WEEKDAY (MTWTHF)		WEEKEND (SatSun)		DATES FROM - TO:	
				DAYS	HOURS	DAYS	HOURS		
ACORN HILL TOT									
ALLEN POND SB1	X								
ALLEN POND SB2	X								
ANDY BROWN 1	X								
ANDY BROWN 2	X								
ANDY BROWN 3	X								
BLACKSOX BB (90 FT)	X								
BLACKSOX SB1	X								
BLACKSOX SB2	X								
BLACKSOX SB3									
BLACKSOX SB4									
Buckingham Soccer/BB3 overlay									
BUCKINGHAM BB3/Soccer Overlay									
BUCKINGHAM BB1									
BUCKINGHAM BB2									
<b>Church Road Lighting Restrictions: Lights allowed September 1 - November 30th</b>									
CHURCH RD 1									
Church Road 2 (FALL ONLY)	X								
Church Road 3 (FALL ONLY)	X								
GLEN ALLEN									
GLEN ALLEN BB									
HUSTON FULL SIZE	X								
HUSTON A SHORT SIDE	X								
HUSTON B SHORT SIDE	X								
<b>HUSTON SEASON: 4/1 - 6/15, 8/15 - 11/15 . CLOSED 6/16 - 8/14 &amp; 11/16 - 4/1. CLOSED FOR OVERSEEDING IN OCTOBER</b>									
JERICHO PARK SB	X								
JERICHO PARK BB #1	X								
JERICHO PARK BB #2	X								
JERICHO PARK #3 (90 FT)	X								
KENHILL SOCCER									
KENHILL SB 1									
KENHILL SB 2									
MITCHELLVILLE RD 1 SMALL LAX									
MITCHELLVILLE RD 2 BOYS LAX									
MITCHELLVILLE RD 3 GIRLS LAX									
MITCHELLVILLE RD 4 GIRLS LAX									
MITCHELLVILLE RD 5 SMALL SOCCER									
MITCHELLVILLE RD 6 BOYS LAX									
MITCHELLVILLE RD 7 FULL SOCCER									
MITCHELLVILLE RD 7A SMALL									
MITCHELLVILLE RD 7B SMALL									
MURTAGH 1				<b>SYNTHETIC TURF FIELD - SEPARATE PERMITTING PROCESS</b>					
MURTAGH 2 (Bermuda Field)	X								
<b>SEASON: 4/1 - 6/15, 8/15 - 11/15 . CLOSED 6/16 - 8/14 &amp; 11/16 - 4/1. CLOSED FOR OVERSEEDING IN LATE SEPTEMBER</b>									
POPES CREEK									
POPES CREEK MINI									
POPES CREEK SB									
WHITEMARSH FOOTBALL	X			<b>SYNTHETIC TURF FIELD - SEPARATE PERMITTING PROCESS</b>					
WHITEMARSH BB (90 FT)	X								
WHITEMARSH LOWER	X								
<b>SEASON: 4/1 - 6/15, 8/15 - 11/15 . CLOSED 6/16 - 8/14 &amp; 11/16 - 4/1. CLOSED FOR OVERSEEDING IN OCTOBER</b>									
WHITEMARSH MULTI-USE	X								

**ALLOCATIONS *OUTDOOR* REQUEST FORM      M-NCPPC FIELDS**

**ORGANIZATION NAME:** \_\_\_\_\_

**PRIMARY CONTACT:** \_\_\_\_\_ **ALTERNATE CONTACT:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**E-MAIL:** \_\_\_\_\_

FIELD NAME	FIELD WITH LIGHTS	EST. NUMBER TEAMS USING FIELD	TEAM TYPE (SELECT, COUNTY OR CLUB)	WEEKDAY (MTWTHF)		WEEKEND (SatSun)		DATES FROM - TO:
				DAYS	HOURS	DAYS	HOURS	
COLLINGTON STATION								
ENFIELD CHASE 1								
ENFIELD CHASE 2								
FOXHILL SOCCER								
FOXHILL 1								
FOXHILL 2								
FOXHILL BB3 (70 FT)	X							
FOXHILL 4								
HIGHBRIDGE REC	Permitted by M-NCPPC. Contact M-NCPPC @ (301) 446-6816							
HUNTINGTON NORTH								
HUNTINGTON SOUTH								
MITCHELLVILLE SOUTH								
NORTH OAK PARK								
NORTHRIDGE PARK								
ROCKLEDGE REC PARK								
SADDLEBROOK EAST #1								
SADDLEBROOK EAST #2								
SANDY HILL SOCCER								
SANDY HILL SB								
SPRINGLAKE SOUTH								
VISTAS								

**ALLOCATIONS *OUTDOOR* REQUEST FORM**

**BOARD OF EDUCATION (SCHOOL) FIELDS**

ORGANIZATION NAME: \_\_\_\_\_

PRIMARY CONTACT: \_\_\_\_\_ ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

ALTERNATE CONTACT: \_\_\_\_\_ ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

FIELD NAME	FIELD WITH LIGHTS	EST. NUMBER TEAMS USING FIELD	TEAM TYPE (SELECT, COUNTY OR CLUB)	WEEKDAY (MTWTHF)		WEEKEND (SatSun)		DATES FROM - TO:
				DAYS	HOURS	DAYS	HOURS	
BOWIE ANNEX SOCCER								
BOWIE ANNEX MINI SOCCER								
BOWIE ANNEX SOFTBALL								
CHAPEL FORGE SOCCER								
HEATHER HILLS SOFTBALL								
HEATHER HILLS SOCCER								
NORTHVIEW SOCCER								
OGLE SOCCER								
OGLE TOT								
OGLE BB								
OGLE SB								
POINTER RIDGE SOFTBALL								
POINTER RIDGE SOCCER								
REIG MINI								
TASKER SOCCER								
TASKER MINI								
TASKER BB								
TASKER SB								
TULIP GROVE B1								
TULIP GROVE B2								
TULIP GROVE MINI 1								
TULIP GROVE MINI 2								
YORKTOWN 1								
YORKTOWN 2								
<b>CRICKET FIELDS</b>								
KENILWORTH								
ROCKLEDGE								
WHITEHALL								



## APPLICATION FOR FIELD USAGE

PLEASE PRINT:

Application Date: \_\_\_\_\_

NAME OF ORGANIZATION: \_\_\_\_\_

NAME OF APPLICANT: \_\_\_\_\_

Activity: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Secondary Email: \_\_\_\_\_

Website: \_\_\_\_\_

Phone Numbers: Daytime \_\_\_\_\_ Evening \_\_\_\_\_

Expected Number of Teams: \_\_\_\_\_ Participants: \_\_\_\_\_

How to Direct Interested Athletes: \_\_\_\_\_



## FIELD USE AGREEMENT CONTRACT

I, \_\_\_\_\_, have applied for field use as an authorized

agent of \_\_\_\_\_. I hereby certify, on behalf of my organization, that we understand and agree:

1. To abide by, and enforce, all guidelines and regulations listed in the Field Allocation Packet, and to inform our members of the guidelines and regulations.
2. To supply the City, per season, with communicable disease mitigation strategies.
3. To supply the City, per season, with rosters including names and addresses to validate residency.
4. For use of City owned fields, the User shall procure and maintain for the duration of the agreement, insurance against claims for injuries to persons or damage to property, which may arise from, or in connection with, the use of the premises. If issued City of Bowie owned fields, the User shall provide a certificate of insurance to the City of Bowie Recreation and Parks division evidencing general liability insurance covering premises, products completed operations, and contractual liability. The City of Bowie shall be named as insured on the Users General Liability insurance policy. The General Liability insurance shall be written with limits no less than \$1,000,000 per occurrence, \$2,000,000 aggregate.
5. To accept the terms and conditions outlined in the Field Allocation Packet.
6. To defend, indemnify, and hold harmless the City of Bowie and its officers, officials, employees, and volunteers, from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property which arises out of the use of premises, or from any activity, work or thing done, permitted, or suffered by the User in or about the premises, except only such injury or damage as shall have been occasioned by the sole negligence of the City of Bowie.
7. That permission to use the facilities granted may be revoked or cancelled at any time by the City of Bowie, and our association or league will have no claim or right to damages or reimbursement for any loss, damage, or expense resulting from revocation or cancellation.
8. To pay the required fees and deposits as described in the Field Allocation Packet and on usage permits.

I have read and understand all conditions, guidelines, and rules specified in the Field Allocation Packet and in the Agreement Contract. I agree to abide by all posted park rules, published park regulations, County Code and State and Federal law. I am authorized to sign n behalf of the group listed above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_





## PAYMENT CONTRACT

### **All user groups are required to abide by the following payment policy:**

The User shall pay the appropriate fees as referenced in the Adopted City Budget. For grass field use, payment must be received no more than ten days in advance of their first field use for the season. Company or personal checks or credit cards will only be accepted up to thirty days prior to the first scheduled use. Payments made fewer than thirty days in advance shall be made by cashier's check, money order, or certified check only. If a league is unsure of how many teams they will have, the City will estimate based on historical use and bill accordingly. Audit adjustments will be made at a later date. In no event will a user be permitted to use a facility without having paid the required fee. No exceptions will be made to the terms of this paragraph.

For synthetic field use, payment must be made on the 15<sup>th</sup> of each month for the next month's use. Any reservations added to the next month after the 15<sup>th</sup> of the previous month MUST be paid by credit card at the time of the reservation. Fields will be locked for use and the permitted dates will be revoked if payment is not received. No exceptions will be made to the terms of this paragraph.

There will be an additional \$25.00 fee imposed for any checks dishonored for any reason. If two of User's checks are dishonored for any reason, User will be barred from check payment for a period of one year from the date of the last dishonored check. All payments for that one year period must be made by secured funds.

APPLICANTS NAME (Please Print): \_\_\_\_\_

Organization/League Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# City of Bowie

15901 Excalibur Road  
Bowie, Maryland 20716

## WAIVER, RELEASE AND INDEMNIFICATION

\_\_\_\_\_ [sponsoring entity] wishes to present \_\_\_\_\_ (“the Activity”) on the property of the City of Bowie, known as \_\_\_\_\_, on \_\_\_\_\_, 2020 [date or dates].

\_\_\_\_\_ [entity] understands that there currently exists a pandemic as a consequence of the emergence of SARS CoV2, the coronavirus that causes the illness known as COVID-19, a severe acute respiratory syndrome. I have read and understand the most recent guidances concerning the illness issued by the U.S. Centers for Disease Control at <https://www.cdc.gov/coronavirus/2019-nCoV/index.html>. I acknowledge that participation in the Activity includes possible exposure to and illness from infectious diseases including, but not limited to, COVID-19.

\_\_\_\_\_ [sponsoring entity name] is solely responsible for implementing procedures and safety measures to reduce the spread of COVID-19 (and any other illnesses circulating environmentally) for the Activity and minimize the risk to all participants and third parties.

\_\_\_\_\_ [entity] acknowledges that the risk of serious illness and/or death from COVID-19 or from other causes including illness and injury unrelated to COVID-19 does exist and \_\_\_\_\_ [entity] agrees to assume all such risk and liability to any third party arising as a consequence of \_\_\_\_\_ [entity’s] presentation of the Activity. \_\_\_\_\_

\_\_\_\_\_ [entity] hereby forever waives, releases and discharges the City, and its servants, agents, employees, and officials, from all claims, demands, liabilities, injuries, damages, actions, or causes of action, by any person or entity relating to or arising from any infection by any pathogen and from any other causes and from all acts of active or passive negligence on the part of the City, and/or its servants, agents or employees, against it or any other person or entity, arising out of or in connection with the Activity in or on City-owned property.

\_\_\_\_\_ [entity] will indemnify and hold the City, and its servants, agents, employees and officials, harmless from and against any and all claims, demands, liabilities, injuries, damages, loss, expense, actions, or causes of action that they may incur, including attorney’s fees, in connection with or as a result of property damage or personal injury relating to or arising from any exposure to or infection by any pathogen or from any other cause as a consequence of \_\_\_\_\_ [entity’s] presentation of the Activity in or on City-owned property.

I am authorized by \_\_\_\_\_ [entity] to execute this Waiver, Release and Indemnification on behalf of \_\_\_\_\_ [entity] and I submit appropriate documentation of such authority to the City herewith.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Membership #: \_\_\_\_\_

*(If applicable)*

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_



# City of Bowie

15901 Excalibur Road  
Bowie, Maryland 20716

WAIVER, RELEASE AND INDEMNIFICATION

READ CAREFULLY AS THIS DOCUMENT AFFECTS YOUR

LEGAL RIGHTS AND RESPONSIBILITIES

I understand and acknowledge that \_\_\_\_\_ (“the Activity”) to be held in \_\_\_\_\_ [the property] is presented solely by \_\_\_\_\_ [entity name and address], is not an activity of the City of Bowie and is not sponsored or offered by or on behalf of the City. Nor are the individuals presenting, managing, speaking at, guiding or teaching the Activity employed by the City. This release and indemnification covers all harm that may befall me as a consequence of my participation in the Activity.

I acknowledge and agree that I participate in the Activity at my sole risk and that the City and its servants, agents, employees and officials, shall not be liable to me for any claims, demands, injuries, damages, actions, or causes of action whatsoever, to my person or property arising out of or in connection with my participation in the Activity

There currently exists a pandemic as a consequence of the emergence of SARS CoV2, the coronavirus that causes the illness known as COVID-19, a severe acute respiratory syndrome. I have read and understand the most recent guidances concerning the illness issued by the U.S. Centers for Disease Control at <https://www.cdc.gov/coronavirus/2019-nCoV/index.html>. I acknowledge that participation in the Activity includes possible exposure to and illness from infectious diseases including, but not limited to, COVID-19. \_\_\_\_\_ [sponsoring entity name] is solely responsible for implementing procedures and safety measures to reduce the spread of COVID-19 (and any other illnesses circulating environmentally) for the Activity. I am solely responsible for taking precautionary measures, including but not limited to wearing a mask and maintaining an appropriate distance from other persons, in order to minimize risk to me and to others.

I acknowledge that the risk of serious illness and/or death from COVID-19 or from other causes including illness and injury unrelated to COVID-19 does exist, and I knowingly and freely assume all such risk, both known and unknown.

I hereby forever waive, release and discharge the City, and its servants, agents, employees, and officials, from all claims, demands, liabilities, injuries, damages, actions, or causes of action, by me relating to or arising from any infection by any pathogen and from any other causes and from all acts of active or passive negligence on the part of the City, and/or its servants, agents or employees, against me, arising out of or in connection with my participation in the Activity. I will indemnify and hold the City, and its servants, agents, employees and officials, harmless from and against any and all claims, demands, liabilities, injuries, damages, loss, expense, actions, or causes of action that they may incur, including attorney’s fees, in connection with or as a result of property damage or personal injury to any person or entity relating to or arising from exposure to or infection by any pathogen or as a consequence of my actual or alleged negligence or willful misconduct in connection with or arising out of my participation in the Activity.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Membership #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone number: ( ) \_\_\_\_\_ - \_\_\_\_\_ primary Email: \_\_\_\_\_

( ) \_\_\_\_\_ - \_\_\_\_\_ secondary



# City of Bowie

15901 Excalibur Road  
Bowie, Maryland 2071

## WAIVER, RELEASE AND INDEMNIFICATION

### READ CAREFULLY AS THIS DOCUMENT AFFECTS YOUR

### LEGAL RIGHTS AND RESPONSIBILITIES

I understand and acknowledge that the \_\_\_\_\_ ('the Activity') to be held in \_\_\_\_\_ [the property] is presented solely by \_\_\_\_\_ [entity name and address], is not an activity of the City of Bowie and is not sponsored or offered by or on behalf of the City. Nor are the individuals presenting, managing, speaking at, guiding or teaching the Activity employed by the City. This release and indemnification covers all harm that may befall my minor child as a consequence of his or her participation in the Activity.

I acknowledge and agree that my child participates in the Activity at his or her sole risk and that the City and its servants, agents, employees and officials, shall not be liable to me or to my minor child for any claims, demands, injuries, damages, actions, or causes of action whatsoever, to his or her person or property arising out of or in connection with his or her participation in the Activity

There currently exists a pandemic as a consequence of the emergence of SARS CoV2, the coronavirus that causes the illness known as COVID-19, a severe acute respiratory syndrome. I have read and understand the most recent guidances concerning the illness issued by the U.S. Centers for Disease Control at <https://www.cdc.gov/coronavirus/2019-nCoV/index.html>. I acknowledge that participation in the Activity includes possible exposure to and illness from infectious diseases including, but not limited to, COVID-19. \_\_\_\_\_ [sponsoring entity name] is solely responsible for implementing procedures and safety measures to reduce the spread of COVID-19 (and any other illnesses circulating environmentally) for the Activity. I am solely responsible for ensuring that my child takes precautionary measures, including but not limited to wearing a mask and maintaining an appropriate distance from other persons, in order to minimize risk to my child and to others.

I acknowledge that the risk of serious illness and/or death from COVID-19 or from other causes, including illness and injury unrelated to COVID-19, does exist, and I knowingly and freely assume all such risk, both known and unknown.

I hereby forever waive, release and discharge the City, and its servants, agents, employees, and officials, from all claims, demands, liabilities, injuries, damages, actions, or causes of action, by me or my minor child relating to or arising from any infection by any pathogen and from any other causes and from all acts of active or passive negligence on the part of the City, and/or its servants, agents or employees, against me or minor child, arising out of or in connection with the participation of my minor child in the Activity.

I will indemnify and hold the City, and its servants, agents, employees and officials, harmless from and against any and all claims, demands, liabilities, injuries, damages, loss, expense, actions, or causes of action that they may incur, including attorney's fees, in connection with or as a result of property damage or personal injury to any person or entity relating to or arising from exposure to or infection by any pathogen or as a consequence of the actual or alleged negligence or willful misconduct of my minor child in connection with his or her participation in the Activity.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Membership #: \_\_\_\_\_

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone number: ( ) \_\_\_\_\_ - \_\_\_\_\_ *primary*

Email: \_\_\_\_\_

( ) \_\_\_\_\_ - \_\_\_\_\_ *secondary*