

City of Bowie
Financial Advisory Committee

Regularly Scheduled Meeting on November 4, 2020

EXECUTIVE SUMMARY: On November 4, 2020, the Financial Advisory Committee held a regular meeting via Microsoft Teams. The Committee held discussions on Benchmarking.

1. **Call To Order.** At 7:08 pm The Chair called the meeting to order.
2. **Roll Call.**
 - a. A quorum was established with the following members in attendance:
 - i. Muzar Jah, Chair
 - ii. Rodney Yancey, Co-Chair
 - iii. Carl Robinson, Secretary
 - iv. William Olukoya
 - v. Meglan Knights
 - b. Mr. Byron Matthews, Director, Bowie Finance Department and Staff Liaison to the Financial Advisory Committee was in attendance.
 - c. No other residents, guests, or members of the media were present.
3. **Introductions:** None
4. **Unfinished Business:** None
5. **New Business:**
 - a. **Approved October 2020 Minutes**
 - b. **Benchmarking:** Committee discussed the proposed benchmarking criteria submitted for consideration. Discussion ensued on the KPMG Benchmarking report that was submitted as source documentation for some of the proposed criteria and the feasibility of obtaining supporting data for this criteria. Mr. William Olukoya will prepare and present a draft presentation on benchmarking at the December meeting. This will be followed by Q&A.
 - c. **Presentation:** City Clerk will deliver a presentation to the Committee at the December. The subject is the “Opens Meetings Act”.
 - d. **Hall Station Annexation:** Ms. Knight attended the November 2nd, 2020 Bowie City Council meeting. She informed the group that

discussion occurred on the annexation of Hall Station. Concerns of the Council are contiguous areas and majority consent of the residents.

6. **The Committed adjourned** at 8:17 pm.
7. **Next Meeting:** The next Committee meeting is scheduled for December 2, 2020 at 7:00 p.m.

The foregoing minutes were approved by the Financial Advisory Committee, City of Bowie, Maryland, on _____ 12/2/2020 _____.

_____ *Carl Robinson* _____
Carl Robinson, Secretary