

MEMORANDUM

TO: City Council

FROM: Alfred D. Lott, ICMA-CM, CPM
City Manager

SUBJECT: *Status Report*

DATE: June 27, 2019

Status Report

1. Prime Contract Opportunities with MDOT

Some of our city businesses have expressed interest in this information for MDOT.

Are you a small business looking for Prime Contracting opportunities with the Maryland Department of Transportation (MDOT)? Consider becoming certified as a Small Business Enterprise (SBE) firm. The SBE Program is a race and gender neutral program providing Prime Contracting opportunities to small businesses on federally-aided projects with MDOT State Highway Administration (MDOT SHA), MDOT Maryland Transit Administration (MDOT MTA), and MDOT Maryland Aviation Administration (MDOT MAA).

MDOT's Office of Small and Minority Business Policy (OSMBP) is hosting a free SBE Certification Workshop and Project Information Session on July 15, 2019. This workshop will cover the eligibility standards and benefits of certification, the application process, and provided details on upcoming contracting opportunities. Staff from MDOT SHA, MDOT MTA, and MDOT MAA will also provide details on upcoming SBE and other small contracts. At the previous session, contracts discussed ranged from \$129,000 to \$7 million! MDOT certification officers will also be available for one-on-one meetings to discuss questions that relate specifically to your business and the certification process.

Opportunity MDOT will also be available to discuss Governor Hogan's *Traffic Relief Plan*, specifically the I-495 & I-270 P3 Program.

Space is limited and registration is required. Register now at:

<https://www.eventbrite.com/e/small-business-enterprise-sbe-workshop-and-project-information-session-tickets-64174970063>

2. Woodhaven Lane Stormwater Pond Stakeholders Meeting

City staff and its contractor, BayLand Consultants and Designers, held a Stakeholders Meeting on Wednesday, June 26, 2019, to present the concept design for changes to the

stormwater pond on Woodhaven Lane. Due to state stormwater requirements, the City is upgrading the facility to a wet pond by enlarging the footprint, excavating the pond to provide a four-foot wet pool, and replacing the fence

More than 125 letters were mailed to Whitehall residents introducing the project and announcing the meeting. Eight residents and Councilmember Esteve were in attendance. Resident questions and comments about the project included: concerns for negative impacts to property values, questions about mosquitoes, questions about impacts to streets during construction, concerns about impacts on wildlife (specifically nesting birds), questions about the types of vegetation to be planted, concerns about the potential for an increase in traffic noise from traffic on Route 197, and recommendations for improvements to aesthetics including ornamental fencing and additional vegetative buffer and trees. Staff responded to questions and will evaluate options to address resident project input in the final project design. Staff will send letters two weeks in advance of construction announcing when it will begin.

3. Appeal of BAPB Decision in BV-5-19

Attached please find a copy of an appeal letter filed by Mr. Robert Stewart of 2402 Belair Drive, requesting a City Council hearing regarding Variance Application BV-5-19. BV-5-19 is a request for a variance to allow the construction of approximately 109 linear feet of six foot high, wooden fencing along Belair Drive, when such fencing shall not be more than four feet high. The subject property, located at 12730 Kembridge Drive, is a corner lot having two front yards: one in front of the house along Kembridge Drive and one along Belair Drive. The Bowie Advisory Planning Board (BAPB) approved the case on June 11, 2019 in accordance with the staff recommendation, and adopted their findings in Resolution #BV-5-19. The Planning Department must prepare a transcript of the June 11th hearing and send it to the City Council along with a copy of the file. A City Council hearing will be scheduled in the near future, once the transcript is completed. Only those who participated in the June 11th hearing may address the City Council on the appeal. Argument is confined to the evidence already in the record.

4. Replacement of #324 (1995 HP 4630 Tractor)

In the FY2020 Equipment Acquisition and Replacement Schedule, a utility tractor, vehicle #324 is listed for replacement and was included in the Parks and Grounds Division FY2020 budget submission. Under State of Maryland contract #001B6400652, with Deere and Company, a 2019 John Deere 5075E Utility Tractor can be acquired for \$39,837.39. The budget for this tractor is \$40,000. The City will not accept delivery of the tractor prior to July 1, 2019.

As provided by Section 62 of the City Charter, this will serve as the required seven-day notice of intent to issue a purchase order to Deere and Company for a total amount of \$39,837.39.

ADL:lfr

Attachments 2

MDOT MARYLAND DEPARTMENT OF TRANSPORTATION
Office of Small & Minority Business Policy (OSMBP)

FREE

**SMALL BUSINESS ENTERPRISE (SBE) CERTIFICATION WORKSHOP
&
PROJECT INFORMATION SESSION**

The SBE Program is a race and gender neutral program which provides PRIME contracting opportunities to small businesses on federally-aided projects with MDOT State Highway Administration (MDOT SHA), MDOT Maryland Transit Administration (MDOT MTA), and MDOT Maryland Aviation Administration (MDOT MAA).

MDOT's OSMBP is hosting a **FREE** SBE Certification Workshop & Project Information Session. This workshop explains program eligibility standards, benefits of certification, and the application process. You will also be able to meet one-on-one with certification officers to discuss specific questions about your business.

Staff from MDOT SHA, MDOT MTA, and MDOT MAA will also provide details on upcoming SBE and other small contracts. At the previous session, contracts discussed **ranged from \$129 thousand to \$7 million.**

Opportunity MDOT will also be available to discuss Governor Hogan's *Traffic Relief Plan*, specifically the I-495 & I-270 P3 Program.

Space is limited. Register now at <https://www.eventbrite.com/e/small-business-enterprise-sbe-workshop-and-project-information-session-tickets-64174970063>

July 15, 2019

9:00 a.m.-12:00 p.m.

MDOT Headquarters

7201 Corporate Center Drive

Hanover, MD 21076

June 21, 2019

RECEIVED
JUN 27 2019

Office of the Bowie City Clerk

Bowie City Clerk's Office

Notice of exemption to the results of the Bowie Advisory Planning Board meeting of June 11, 2019

RE: Case No. BV-5-19. 12730 Kembridge Drive

Accept this as my request to file an exemption to the City Council regarding the recommendation from the Bowie Advisory Planning Board's filing in the reference case.

I feel that there was additional information that the Bowie Advisory Planning Board may not have fully considered, or been aware of. Such as the unjustified negative effect on my existing property.

While the exemption was for a fence plan for 12730 Kembridge Drive, the 20 foot portion of the planned fence would have potential detrimental effects on the adjoining property at 2402 Belair Drive. Specifically, the planned 20 foot portion is within 10 to 12 feet of my building. This extension would block both the view from the two living room window and reduce the natural light to the living room. See Attachment 2.

I feel this 20-foot extension is not totally justified, or warranted. Elimination of, or reduction in length of this 20-foot extension would not significantly reduce the enclosed area of the planned fence. (Refer to Exhibit A in the record.) See Attachment 1.

In summary.

I respectfully request that the Bowie City disapprove the fencing plan as submitted. Such action would be based on the potential negative effect the 20-foot extension would be detrimental to the building site of 2402 Belair Drive.

Should the City Council not have the same finding, I would respectively suggest a minor change to the overall fence plan as an alternative. Recommend a reduction of the 20-feet to an extension of not more than 5 feet from my existing fence. This would not significantly reduce the planned enclosed space and while at the same time presenting the least negative impact on the 2402 Belair Drive property.

Sincerely,



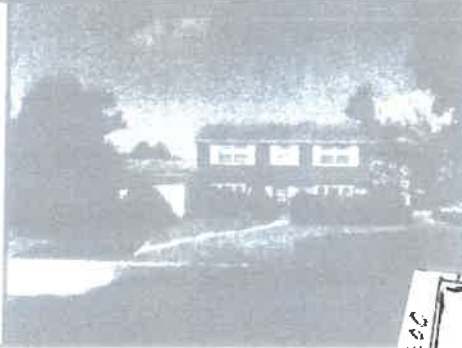
Robert Stewart
2402 Belair Drive

E-Mail: trains@durantok.net

Attachment 1: Copy of Exhibit A in Record.

Attachment 2: View with proposed fence in place.

THIS DOCUMENT IS CERTIFIED TO



Champion Realty, Inc. Mortgage + Title Insurance

Tim "Tut" Tutwiler
541B Baltimore Annapolis Blvd
Severna Park, Maryland 21146
Phone: 410-075-3100
Fax: 410-075-3101

CASE #: 01-18-4633

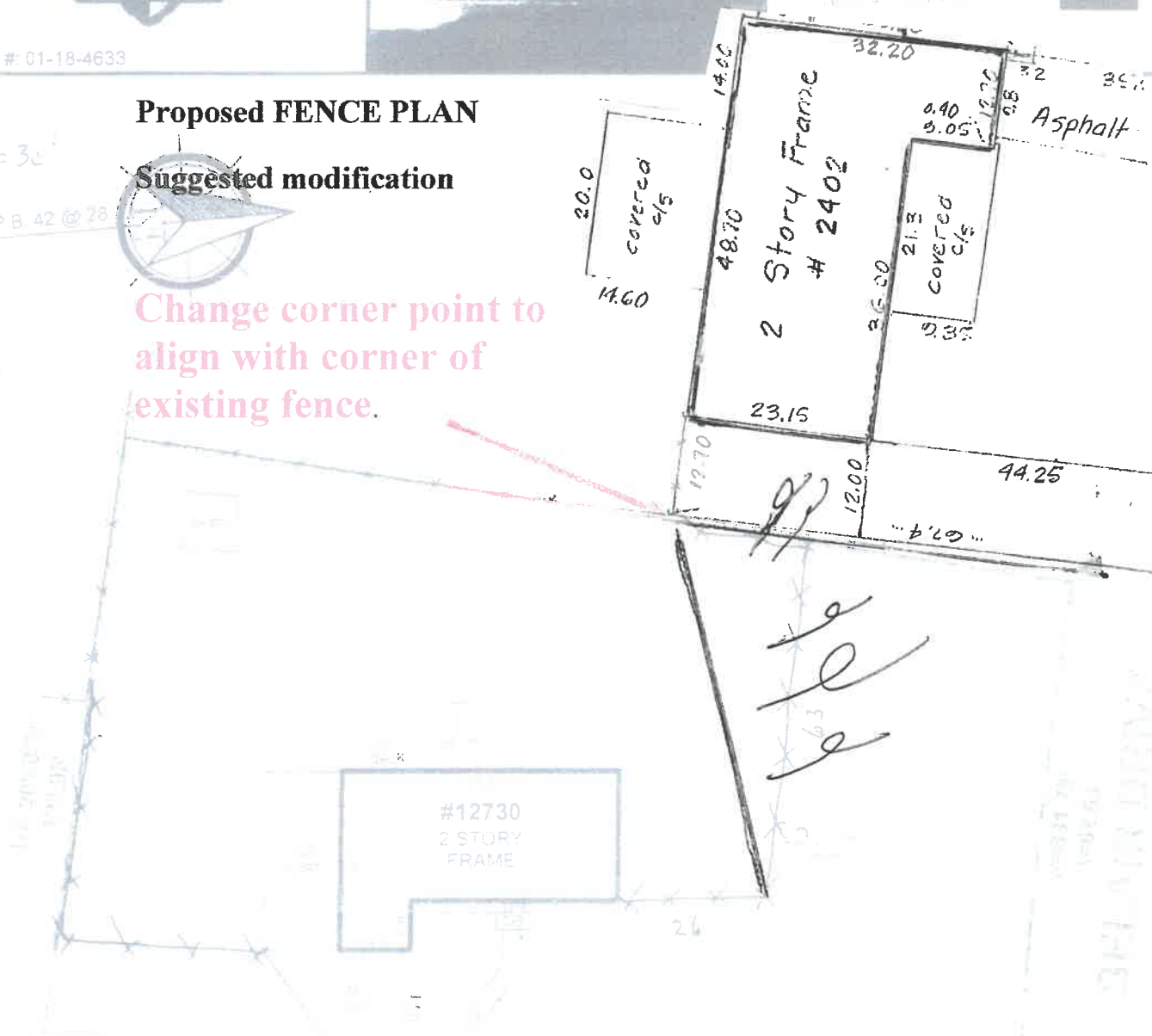
Proposed FENCE PLAN

Suggested modification

Change corner point to align with corner of existing fence.

1" = 30'
P.B. 42 @ 78
20
63
26

109



Attachment 1

Alternative presented at Planning and Development Meeting

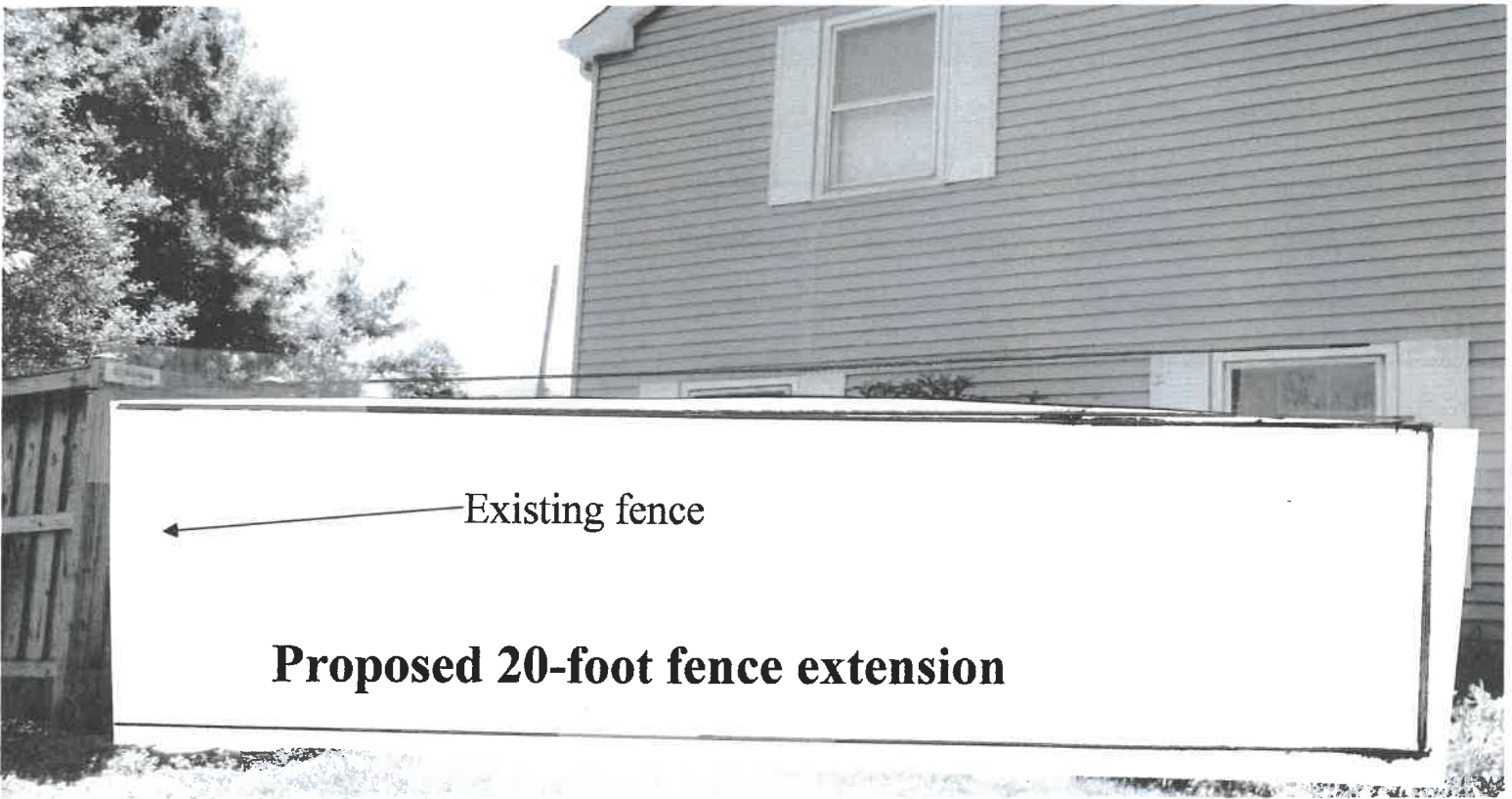
LOCATION DRAWING OF
#12730 KEMBRIDGE DRIVE
LOT 14 BLOCK 69

- LEGEND
- FENCE
 - BASEMENT ENTRANCE
 - BAY WINDOW
 - BRICK
 - BLDG RESTRICTION LINE
 - BASEMENT
 - CONCRETE STOOD

A Land Surveying Company

DULEY

NOTE:
ENCLOSURE #1
(SEE PLAN)



Attachment 2

View of property with 20-foot extension in place.